J D College of Engineering & Management, Nagpur

An Autonomous Institute

Khandala, Post Valni, Near Hanuman Temple
Borgaon Fata, Kalmeshwar Road,
Nagpur-441501 (MS)

Education to Eternity

Internal Quality Assurance Cell (IQAC)

Vision: To enhance quality in all the institutional systems and processes involving all the stakeholders.

Mission: To Design, Develop & Implement the various quality initiatives encompassing Scholastic, Co-Scholastic interventions to achieve excellence in Technical & Management Education.

Minutes of the IQAC Meeting held on 17th October'2024 in Meeting Room, Suryaprastha Building

The following members were present for the meeting in person:

Sr. No	Name of the committee member	Designation/Role in committee	Signature
1	Dr. Shrikant Sonekar	Chairman	*(signature)*
2	Prof. S.M.Bang	Director	
3	Dr. (Mrs)Ujwala S Dange	Co-ordinator	
4	Dr. A.A. Khurshid	External peer member	
5	Dr. G.K.Awari		
6	Dr. Sanjay Haridas	Member	
7	Dr. Pravin Kshirsagar		
9	Dr.(Mrs) Vaishnavi Dhok		
10	Dr .(Mrs) Supriya Sawashere		
12	Dr.(Mrs) Atika Ingole		
13	Dr. (Mrs) Parveen Shaikh		
15	Mr. Suhas Rewatkar		
16	Dr. Bhavana Ilamkar		
17	Mr. Rohan Kokate		
18	Dr. Hemant Baitule		
19	Mr. Gaurav Gohane		
20	Mr. Praful Ulhe	Dy.Registrar	

External peer member, Dr.(Mrs)Khursheed had conveyed her inability to attend the meeting.
Mr.Jayant Joshi, Mr. Aamir Meshram, Jigar Rajkotiya too could not attend the meeting.

Internal members, Dr. Ashutosh Lanjewar, Mr.Mirza Baig could not attend the meeting owing to medical reasons. The absence of all the above members was considered by the Chairman, IQAC.

At the outset all the members present were welcomed by Co-ordinator,IQAC. . This was followed by initiating the formal proceedings of the meeting as per Agenda. The co-ordinator, IQAC began with the agenda as under:

Agenda Item No. 1 To approve the minutes of meeting held on 6th May'2024 and the Action taken report of the same.

The minutes of meeting were tabled and the action taken report. In the wake of the other points in the ATR regarding 1st convocation of JDCOEM, he suggested to prepare the JDCOEM Convocation Manual by referring the manuals of other Autonomous colleges and university. He further stated that the Chief Guest for the day must be of very high repute and order. He further stated that the name of the Chief Guest must be passed through GB out of 5 tentative names.

He suggested to focus on the minutest detailing related to the convocations such as seating position, size of the stage, having two hosts i.e for English and Marathi and adherence to the protocol of convocation procession, time management, usage of scarfs or hats instead of gowns for the convocation.

In order to reach the wider stakeholders including alumni. He suggested to reach out the individuals and industries for the sponsorship of various prizes during convocation

Agenda Item No. 2: To inform about the variation of intake and commencement of new undergraduate courses i. e BBA and BCA.

Dy Registrar shared the details of variation in intake of Diploma, Engineering, MCA and also the commencement of BBA and BCA courses from the session 2024-25.

Agenda Item No 3: To share the details of commencement of NEP batch from 2nd year onwards

The 2nd year schemes as per NEP 2020 were shared and the various salient features of the same were highlighted by Dean (Acd) Mandatory online courses through NPTEL was shared by Chairman, IQAC. Dr. Awari suggested that the students need to pay the NPTEL fees applicable for various categories must be mentioned in the Examination manual or any other official document of the college to prevent future complexities. He also suggested not to club project with internship. Chairman (IQAC) then explained the flow of assigning projects, mandatory internship, industry guides and check tabs to ensure due diligence of internship.

Agenda Item No 4: To seek the inputs on Cluster classes for skill development started with an intention of enhancing placement.

Co-ordinator, IQAC informed that as per the discussion held in the previous meeting, Cluster Classes have been initiated. The curriculum gaps were identified taking into view the feedback from employers. TPO shared the details of various clusters based on the competency of the students in programming and non-programming domains from 1st year. During first year, the students are introduced to Communication, Soft skills, aptitude, C and from second year onwards based on the flair of the students in programming and Non programming domains. Python , Saleforce etc are being imparted. The details of the contents were shared by TPO.

Apart from cluster training 30 Hrs skill based training workshop has also been planned from 1st year onwards. These efforts were appreciated by the members present.

It was further suggested that respective HoDs shall identify the companies for internship based on category as tier 1, 2 etc. Based on this categorization of the companies shall be done by the respective departments taking into account the turnover of the companies. These compiled list shall be shared with TPO for further communication with the companies. Gradually the benchmark should be set by the college.

Dr. Awari suggested to explore the TCS accreditation to enhance the preparedness of the students towards placement.

Agenda Item No. 5: To inform about the online and offline feedback.

Co-ordinator, IQAC shared the details of online and offline feedback along with Action Taken Report.

Agenda Item No.6: To update about the progress of international conference.

Dean (R&D) presented the track wise receipt of papers for the forthcoming conference. The count of papers in few tracks was observed to be lagging. Chairman, IQAC suggested to reach the colleges visited earlier by the faculties and asked to connect with those colleges and also suggested to reach out Post Graduate students, especially MBA for publication in conference proceedings.

Agenda Item No.7: To inform about the creation of ABC Ids and data uploading status on NAD portal.

Dean (Acd) shared the count of ABC Ids of the students which was around 2400, one of the highest amongst the university. All the members appreciated the same.

Agenda Item No.8: To seek inputs from the external esteemed members regarding strengthening IQAC.

Dr. Awari suggested to contact alumni, industries for the sponsorship of convocation awards. It was further suggested to undertake the task department wise. To enhance the industry connect.

Agenda Item No.9: To share the receipt of awards: Best institution award 2024 by Spoken tutorial IIT Mumbai, Best performing Centre of Excellence Co-ordinator award 2024 by Edu-skills and the progress of both.

Co-ordinator, IQAC shared the details of registration and course completion under Edu Skills and Spoken Tutorials and awards received by Prof. Baig on behalf of the college as Best Centre of Excellence and Best SPOC respectively.

Agenda Item No.10: To inform regarding the successful conduction of orientation program conducted for newly inducted faculties

Co-ordinator, IQAC shared the details of the various sessions conducted during faculty orientation program.

Agenda Item No.11: To inform regarding the successful conduction of orientation program conducted for newly admitted students.

The details of the sessions conducted during induction were shared by HOD BSHD. Dr Awari suggested that to increase camaraderie and the fellowship amongst the students, instead of branch wise section allotment, there can be mix of students from all the branches taking into account the ratio of boys and girls to enhance gender sensitivity else one common slot may be allotted for common subjects under NEP.

Agenda Item No. 12: To inform about the recent promotions given to the faculty members.

Dy.registrar informed the promotions given to Dr.Rohit Patne as Associate Dean(R&D), Mr. Gaurav Gohane, as COE, Mr. Umesh Samartha as Dy.COE.

Agenda Item No.13: Any other matter with the permission of the chair.

Dean(R&D) informed about the number of ATAL FDP submissions by the various department. Dr.,Awari insisted upon screening the proposal and apply quality checks. He further suggested to prepare R&D activity planner for funding proposals and also to explore the possibility of AICTE funding for forthcoming international conference.

In order to crearte roboust R&D ecosystem, he emphasized on preparing guidelines for carrying out R&D activities and organize motivational sessions for the teachers.

The meeting was concluded by vote of thanks to chair and all the members present.

Chairnam,
IQAC

JDCOEM
Chairman
IQAC